



Yuma County Local Emergency Planning Committee

Minutes of the Meeting August 11, 2011

PRESENT:

Robert Barocio, Yuma Proving Grounds, Group 2
Michael Callahan, Gowan Milling, Group 5
Jeff Denman, citizen at large, Group 4
Mike Erfert, Yuma Fire Department, Group 2
Greg Ferguson, Yuma County Board of Supervisors, Group 1
Fire Marshal Curt Foster, representing Chief August, Rural Metro, Group 2
Earl Hamilton, MCAS Disaster Preparedness, Group 2
Marc Holyfield, Arizona Western College, Group 2
Mark Hutsell, Vice Chair, Yuma Regional Medical Center, Group 2
Gary Koehn, Kinder Morgan Energy Partners, Group 5
Chief Jack McArthur, representing Mayor Al Krieger, Alternate Group 1
Gretchen Robinson, Emergency Management Director, Group 2
Captain Joseph Roerink, AZ Department of Corrections, Group 2
Ema Lea Shoop, citizen at large, Group 4

ABSENT:

Tim Beeler, MCAS Yuma, Group 2
Chief Paul DeAnda, Somerton-Cocopah Fire Department, Group 2
Ernesto Elias, Army Corps of Engineers, Group 5
Manuel Hernandez, City of Yuma Utilities Department, Group 2
Major Ken Hewett, Arizona Department of Corrections
Chris Nossaman, Sun Country Restoration, Group 5
Warren Quirk, Excel Group / WORC Center, Group 5
Rick Reyes, Sellers Petroleum. Group 5
Tony Rivera, Yuma Proving Grounds, Group 2
Michelle Smith, Yuma County Public Health District, Group
Captain Mark Stroh, Yuma Fire Department, Group 2
Chief Keith Titus, Wellton Police Department, Group 2
Sheriff Ralph Ogden, Group 1

A quorum of 14 persons was present with a minimum of 3 groups represented, Group 1, Group 2, Group 4 and Group 5.

1. CALL TO ORDER:

In the absence of Chairman Mark Hutsell, Chief Jack McArthur was asked to be the honorary chairman for the meeting. Chief McArthur called the meeting to order at 1005 hours in the Board of Supervisors Auditorium at 198 So. Main Street, Yuma AZ.

2. INTRODUCTION:

Members and guests present introduced themselves. Guests present included
Cosme Guzman, Intern, Yuma County Office of Emergency Management
Don Kilner, Yuma County Intergovernmental Public Transportation Authority
Mel Miguel, Quechan Tribal Emergency Management
Rosario Zavala, Quechan Tribal Emergency Management

3. MINUTES:

Upon motion of Ema Lea Shoop, with second by Curt Foster, the minutes of the meeting held 14 April 2011 were approved as submitted. Due to lack of quorum, no June meeting was held.

4. GRANT STATUS:

Gretchen Robinson discussed the HMEP application that was due by 9/1/11 and her intent to seek approval for expenditures to include:

Yuma Area Ammonia Safety Days sponsorship	500.00
Tabletop exercise for LEPC	800.00
Update and continued revision ERP	200.00
Total	\$1,500.00

Upon motion by Mike Erfert with second by Major Wilmot, the motion to submit the HMEP application as indicated and authorize the Chairman to sign the application was approved as submitted.

Gretchen Robinson then discussed the Emergency Response Fund, reminding individuals that again AZSERC is indicating that no funds are available but that they are still accepting applications. Gretchen stated that Somerton-Cocopah Fire Department had submitted a grant application in the amount of \$3,142 for the purchase of fire ice gel. Any other fire department interested in making an application has until Friday, August 19th to get the information to the Office of Emergency Management.

5. MEMBERSHIP STATUS

5a: Approval of designated alternate forms.

A designated alternate form for Sgt. David Rodriguez to act for Chief Keith Titus of Wellton Police Department was submitted. Upon motion by Greg Ferguson with second by Mike Erfert, the motion to accept Sgt. David Rodriguez as a designated alternate was approved.

5b: Introduction of potential member John Andoh.

Gretchen Robinson announced that an application for membership had been received from John Andoh, new transit director for the Yuma County Intergovernmental Public Transportation Authority. Unfortunately, as reported by guest Don Kilner, Mr. Andoh would be arriving late to the meeting due to a scheduling conflict. No action was taken on the membership.

6. New Business

6a: Discussion and possible adoption of the LEPC Hazardous Materials Emergency Response and Recovery Plan dated June 2011.

Upon motion by Ema Lea Shoop, with second by Gary Koehn, the LEPC Hazardous Materials Emergency Response and Recovery Plan dated June 2011 was approved as distributed.

Committee members discussed the limited production of hard copies as opposed to encouraging distribution of DVDs. Chairman Hutsell asked that a letter be written to those committee members that had participated in the rewrite, offering our thanks for their assistance. Gretchen will proceed with letters for the signature of the Chairman. Chief McArthur also requested a letter of thanks be submitted to the Arizona Emergency Response Commission thanking them for their financial support of the LEPC in our county. Gretchen will prepare this letter also.

6b: Discussion regarding local incidents

No members had any information to report regarding local incidents.

At this time, let the record reflect the arrival of Chairman Mark Hutsell who took over the meeting from Chief Jack McArthur. Chairman Hutsell explained he had been detained in a prior meeting at the hospital.

7. Old Business

a. Lower Colorado River Plan

Gretchen Robinson reported that progress has been slow on the re-write of the Lower Colorado River Plan but the project was still ongoing.

8. Chair Status Report

Chairman Mark Hutsell did not have anything to report.

9. Public Comment on the LEPC Emergency Response Plan

No comments were received other than to write the thank you letters previously discussed.

10. Good of the Order/Announcements

Gretchen Robinson announced that the LEPC Resource Directory has now been completed. Thanks to the hard work of Mike LeBrun of Yuma County Health and Cosme Guzman, temporary employee at the Office of Emergency Management, over 80 vendors had been contacted and information updated. This information will be printed on a limited basis and DVDs will be made and distributed. Gretchen asked the LEPC to write a thank you letter to Mr. Guzman as this was his last day with the Office of Emergency Management. The committee agreed.

Gary Koehn announced that the annual pipeline safety event sponsored by El Paso Natural Gas, Southwest Gas, Kinder Morgan and Trans Canada is scheduled for September 13th. Gretchen will provide the announcement to all LEPC members via e-mail.

Chief Jack McArthur discussed several items:

- 1) He will have the recently completed LEPC Resource Directory loaded to the new inter-agency CAD system as a resource.
- 2) He would like to bring representatives who are working on the New World CAD Record Management System project to our October meeting to discuss how we can get Tier II information into the maps and database for first responders. This item will be placed on the October agenda.
- 3) Chief McArthur announced that the Yuma Fire Department will be starting up a Type 3 Incident Management Team with membership open to other agencies and other disciplines in an attempt to get three-deep staffing. More information to follow in the next few months or contact Mike Erfert at Yuma Fire Department.
- 4) The Yuma County LEPC has been invited to hold their October 11th meeting at the new Public Safety Training Facility on Avenue 4E. Gretchen will provide confirmation and directions as we get closer to the October meeting.

Earl Hamilton of MCAS announced that the Marine base would be hosting an active shooter class on September 20th, more information to follow.

Mark Hutsell asked about Active Shooter classes. The Office of Emergency Management is hosting the second Active Shooter class later this month, August 23rd thru 25th at the Sheriff's Office. For more information, call Michele at OEM 373-1143.

Mark Hutsell asked about participation in the State Exercise on November 4th. Gretchen indicated she has been in contact with both the State and the County Administrator regarding

level of play but that the County Health Department would be participating with the Arizona Department of Health Services. More information to follow as it develops.

Don Kilner, General Manager of First Transit, again apologized that John Andoh had been delayed in attending this meeting.

11. Call to the Public

No one from the public answered the call.

12. Adjourn

Upon motion by Greg Ferguson with second by Major Wilmot, and with no further business to come before the committee, the meeting was adjourned at 1050 hours.

Next meeting is scheduled for Thursday, October 13, 2011 possible to be held at the new Public Safety Training Facility. Gretchen will confirm prior to the meeting.

Gretchen Robinson

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Yuma County Office of Emergency Management